

Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council, held on
Tuesday 1 February 2011, at the village hall at 7.30pm.

Present Brendan O'Hara Michael Richardson, Belinda Simson, Beverley Goodall, Sarah Cooke, Helen Beal.

In attendance – Jimmy Zouche (County Councillor) Sue Graham (clerk) 1 member of the public

Brief Summary of public session

- Henrietta Lang attended the meeting to report that Charles Hazelwood was planning to run another 'Play the Field' event; it is planned for the weekend of 10 and 11th June at Coombe Hill Farm. In view of previous local support it will be held in the village again despite initial thoughts that an alternative venue might be considered. A licence application will be submitted and they wanted to give the Parish Council some notice of this. It was requested that any PC knowledge with regard to other events / road works was passed onto the production manager (Luke Piper) and noted that there was no apparent disruption when the event was last staged. The next stage will be a share launch, there are likely to be some sort of concessions for local people. It is hoped that a local childrens' choir will be recruited to perform at the event. There will be other opportunities for young people to become involved backstage etc.
- Fingerpost signs need to be painted. Query raised about whether one of the fingers was missing. Clerk to enquire.
- Noted that J Sedgman has been appointed Deputy Lord Lieutenant of Somerset.

Parish Council meeting

1. Apologies

Chris Lane, Mary D'Arcy, J Calvert

2. Declarations

None

3. Minutes of last meetings: 4th January 2011, 18th January 2011

To approve and sign the minutes as a true and correct record of the meetings held.

4th January 1st MR 2nd KL unanimous; 18th January 1st MR 2nd BG unanimous.

Matters arising from the minutes not covered by items on this agenda

- The clerk reported on the Forces March taking place in May. At the last meeting the PC had been asked whether it could provide volunteers, a table and water for the participants. The clerk had been required to find out further information about how many people were expected. Approximately 250 people would be taking part – clerk to find out who would be paying for the water. S Cooke to ask the youth council if they could help.
- It was noted that with regard to the query about the height of the wall at Box Cottage, the planning officer had reported that she would be visiting the property and would inform the PC of any developments.

4. Planning.

Consider the following applications

- No applications received when agenda prepared.

4a. Determination of Planning

The following notices were read out.

- **Application number 10/04614/COU** Construction of a ménage, Newcombe Farm, Combe Lane, Keinton Mandeville. Grant permission with conditions
- **Application number 10/04219/FUL Change** of use of former bakery to residential dwelling and alterations to include change of roof materials, insertion of roof lights, construction of dormer and new chimney and erection of porch to front elevation. Grant permission with conditions

4b. Other planning matters

Receive information from planning officer re proposed solar park array.

It was noted that a copy of a pre application enquiry had been received, this had been emailed to Councillors – the clerk had printed a hard copy which was placed in the circulation file. The proposed site would be in Lydford.

An advice of appeal receipt was received (copy for information) re application decision reference – 10/04049/S73 application to remove condition 3 of planning approval 10/01916/FUL in relation to fixing closed the windows on the East elevation, Oriana, Church Street, Keinton Mandeville

5. Finance and Payments (RFO – Clerk)

The following payments were agreed 1st BG 2nd KL unanimous

• Clerk's salary S. Graham January 2011.	£230.18
• Clerk's expenses	£15.99
• Keinton Mandeville Village hall, lease of land	£150.00
• South Somerset CAB. Grant agreed at January meeting	£75.00
• SSVCA. Grant agreed at January meeting	£75.00

Further discussion took place about the donation of 5 x A2 paper trimmers which had been agreed at the January meeting. The school had already purchased the paper trimmers. It was noted that the price quoted for the trimmers had been exclusive of VAT whilst the PC had agreed to buy the trimmers on the understanding that they could claim back the VAT. After some discussion about whether it would be more appropriate to buy an item to donate to the school as had originally been the intention, it was decided that £350 would be donated to the PSA towards the cost of the trimmers (the original ex VAT price that the PC had expected to pay)

The following payment was agreed 1st BG, 2nd HB unanimous

• Keinton Mandeville School PSA	£350.00
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b. Receipts

There were no receipts

Review of Accounts, presentation of bank reconciliation to be agreed and signed by Councillors.

- The accounts were reviewed. Expenditure in January had been £290.18, income was £nil, and the balance stands at £12,558.55 The bank statements are showing £12,618.55. The difference of £60 is accounted for by an uncashed cheque for the Christmas tree. The accounts were checked and signed by Councillors

c. Grant requests.

It was suggested and agreed that item 17 should be discussed at this point.

- Discuss donation to Sir Henry Irving Club, and donation to cover the cost of coffee after the lunch. This proposal was considered paying attention to the grants budget. It was agreed that it was appropriate for the Parish Council to subsidise the lunch for the Sir Henry Irving Club members by £75. BO'H to approach D Moir to query whether a favourable lunch rate might be offered for these guests. A donation to the plaque unveiling reception was also considered. It was agreed that the PC would cover the cost of the coffee after the lunch. It was thought that this would cost in the region of £70. 1st BS 2nd HB unanimous.
- Barton St David Pre School. The request was considered taking account of the grant budget and the number of children from Keinton Mandeville. It was agreed that a grant of £50 should be given. 1st sc 2nd MR unanimous.

e. Other finance matters

Arrange finance committee meeting.

The meeting was arranged for 15th February.

6. Highways

Update / Items to report.

- The grit bin has been empty since the end of December, it was reported that clerk had requested for the bin to be refilled 3 times but this had not yet been done. It was noted that assurances had been given before the bin was purchased that it would be refilled on demand. An email from the highways superintendent was read out noting that the grit was for use on the highway only and the facility would be at risk if the bin continued to be used by the public for personal driveways. J Zouche explained the situation with regard to grit 'rationing' centrally. Arguments for and against putting a lock on the bin were considered. B O'Hara suggested that he draft a response to the Highways Superintendent as well as a piece for the parish magazine.

- S Cooke noted that despite registering as being available to clear snow in the poor weather, no request had been received during the snow last year! J Zouche suggested that he would raise with the Highways officer.
- National highways and transport survey. B O'H has completed and returned.

7. Parish Paths

Update.

- BO'H reported that he had visited H Lang to advise about her application to re route a public ROW
- Receive E-mail from J Sedgman in response to reports of blocked footpath, Kingweston. E mail received, item dealt with.

8. Happy Tracks / Skate park

Update

- Receive inspection report. Inspection reports received, including quarterly inspection from SSDC. Agreed to refer issues to P Williams to address.

9. Neighbourhood watch

- Receive monthly report. Nothing to report.

10. Maintenance

Agree requirements

- Clean and tidy up around Irving House
- Finger posts
- Happy tracks/skate park – check against inspection report

11. Suggestion box

Contents for discussion. There were no suggestions.

12. Youth

Youth Activities – update. S Cooke reported the following

- Lewis Diffey will be attending the youth council meeting next week.
- They will be starting some street dance sessions soon, possibly to culminate in a performance at the school
- Youth Council are willing to paint the skate park in the better weather
- They will consider volunteering to help with the forces March in May.

Update on youth activities funding

- The clerk reported that a grant of £500 had been given to the Parish Council to fund Lewis Diffey's activities.

13. Village Hall field

Update

It was noted that the meeting had taken place and that the project was to go ahead. Detail of the meeting was available in January 18th minutes. Information on the project will be on display in the village hall on 19th March 1030am-1230pm.

14. Village defibrillator

Update.

Noted that this will remain on agenda for another month, as per previous minutes.

15. Funeral Bier

Update

A letter from the PCC was read out - its belief is that the Bier belongs to the Parish Council. It concurred with the view that it should be on display in the village, possibly at village events. Suggested by Councillors that it could be brought out for village day.

16. Correspondence

Discussion

- From RBL re Great Poppy Weekend. Noted that this will be taking place on 10-12 June and that this clashed with 'Play the Field.' Suggested that this was passed onto H Lang for information.
- From SALC re Localism Bill. Clerk noted that this information had been received from SALC on this matter – will be placed in the circulation file. There is a clerk's workshop running on 16th February and it was agreed that the clerk should attend, cost £20. 1st KL 2nd BS unanimous.

Circulation. The following items were placed in the circulation filed for councillors' perusal.

- Yeovil District Hospital newsletter
- Somerset Rail Guide
- Clerks and Councils Direct circular
- Area East Bulletin
- From SCC Flooding survey
- Planning refusal notice and officer report, including correspondence from applicant, 10/04049/S73 application to remove condition 3 of planning approval 10/01916/FUL in relation to fixing closed the windows on the East elevation, Oriana, Church Street, Keinton Mandeville.

17. Sir Henry Irving 'plaque unveiling' reception –

Update

- Confirm attendance. It was agreed that Brendan O'Hara and Beverley Goodall would represent the parish Council. Both noted that they would not take up an offer from P Burr for their lunch to be paid for.
- Confirm invited guests. Sir Henry Irving Club members. J Calvert and J Zouche.
- Discuss donation to Sir Henry Irving Club, and donation to cover the cost of coffee after the lunch.

This was discussed at item 5d

18. Agendas and minutes

Consider introduction of local agreement for agendas and minutes to be emailed to Councillors.

- Suggestion from C Lane that agendas and minutes should be emailed to Councillors was discussed. Some Councillors would prefer hard copies. Queried whether it was 'legal' to deliver in this way. It was thought that with a local agreement and councillors' written permission this may be possible. Clerk to trial.

19. Parish magazine

Items for inclusion in the March edition

- Dog Fouling
- Census
- Salt / grit not for personal use
- Village hall field plans on display 19 March
- Report on plaque unveiling
- Thanks to local residents who cleared snow on Church lane ready for Christmas Church Services
- Councillors' elections

20. Newsletter

Items for inclusion in next edition.

- Loss of services (potential)
- Census
- Licensing for Street parties
- KM field association
- Youth council
- PC for election

21. Future agenda items

- Litter pick
- Card competition
- Set dates for Annual Parish Meeting and May meeting
- Grant payment BSD preschool

22. Any other reports

BO'H reported that he had attended the Area East Forum, items for discussion had included

- Recycling – not being extended beyond current service
- Elections – need to submit forms in good time.

Noted that 'Play the Field' would be staged again in the village on the weekend of 10-12 June (as reported in public session)

23. Date of the next meeting

8 February (planning)

1 March – ordinary meeting