

Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council, held on
Tuesday 7 June 2011, at the village hall at 7.30pm.

Present

Brendan O'Hara, Michael Richardson, Beverley Goodall, Chris Lane, Sarah Cooke, John Whitehouse, Thomas Ireland, Helen Beal.

In attendance

Jimmy Zouche, County Councillor, John Calvert, District Councillor
4 members of public

Public Session

Jimmy Zouche noted that the Chief Exec of SCC has written a letter to the PC about a joint bid by Devon and Somerset which had been put forward in attempt to secure super fast broadband connection for the two counties. It was successful in securing £30m worth of funding. This means that a superfast broadband network will come to Somerset. 836,000 businesses and all residents will benefit. Everyone will have access to broadband by 2015, and by 2020 will have access to super fast. There will be an enormous knock on effect, and it could mean an injection of £750m into the 2 counties. Clerk will register and show the PC support.

Broken kerbside outside Brue Cottage – shattered.

1. Apologies

None

2. Declarations

Sarah Cooke re item 6d grant requests- happy tracks

3. Fill vacant seat by co-option.

Jon Miles and Amanda Williams were standing for co-option. A vote took place and Amanda Williams was co-opted onto the council. Amanda Williams accepted the position, signed the declaration of acceptance of office and joined the meeting.

4. Minutes of last meeting: 17 May 2011

To approve and sign the minutes as a true and correct record of the meeting held.

- The minutes were approved as a true and correct record of the meeting held. 1st MR 2nd CL unanimous
- Matters arising from the minutes not covered by items on this agenda.
- Manor Place extension without planning permission. JC reported that there should be an application for retrospective planning forthcoming.

5 Planning.

Consider the following applications

- No applications when agenda prepared

5a. Determination of Planning. Receive the following determinations

- Planning application 2011/0687 Installation of a solar photovoltaic park for a temporary period (25 years) Land at Manor Farm, Keinton Mandeville. Permission granted subject to conditions. Relevant conditions were read out and the notice was placed in the circulation file.

6. Finance and Payments (RFO – Clerk)

a) Payments.

The following payments were agreed 1st CL 2nd BG

- | | |
|---|---------|
| ▪ Clerk's salary S. Graham May 2011. | £230.18 |
| ▪ Clerks extra hours May 2011 5 @ 9.5908 | £47.95 |
| ▪ Reimburse clerk vouchers for internal auditor | £60.00 |
| ▪ Maintenance | £104.80 |

b) Receipts - VAT repayment £271.16

c) Review of Accounts, presentation of bank reconciliation to be agreed and signed by Councillors.

The accounts were reviewed. Expenditure last month was 2586.72. Income was 271.16, the balance is £23499.12. The bank statements are showing a balance of £25944.08. The difference of £2444.96 can be accounted for by the following not showing on bank statements
Receipt 271.16

DRAFT. COUNCILLORS NOTE AMENDMENTS TO MINUTES IN WRITING TO CLERK

Payments

£350 psa grant (confirmed by PSA that this has now been banked)

£222.53 clerks salary

£32.91 stationery

£52.90 coins

£1000 playing field grant

£11057.78 insurance

d) Grant requests. Consider the following grant requests

- Happy tracks re village day, a letter from the happy tracks team was read out. The request was considered and it was agreed that a grant of £75 to cover the cost of insurance was acceptable. Noted that village day is a positive asset to the village. Full support was given and a £75 donation agreed. 1st BG 2nd HB unanimous.
- Community car scheme – a letter from Neill Thomas was read out requesting £40 towards running costs of the recently formed community car scheme. Noted that this was a very good cause and that such projects would become increasingly important in the next few years. £40 donation agreed. 1st CL 2nd SC unanimous.

e) Other finance matters.

- Arrange meeting of finance committee for July, 1st qtr 2011 – Meeting date set for Thursday 7th July Chiltern House at 7pm.
- Receive letter from Barclays confirming changes to mandate now in place. This letter was received.
- PAYE update. Clerk noted that she had received a new tax code for herself and that this was why no tax had been paid this month.
- Receive audit paperwork including advice on changes to audit regulations. Clerk noted that comments had been requested on the consultation document. This was a 65 page document and SALC had offered some advice about pertinent issues. Agreed that clerk should respond to the consultation in line with this advice.

7. Highways

Update / Items to report.

- Church Street has been repaired.
- Kerb stone at top of Queen Street not yet dealt with
- Broken / vandalised lamppost by school has been replaced.

Discuss speed indicator device data –the data were discussed and the following observations made

- Volume and speed of traffic is alarming.
- Local knowledge and experience suggests that the number and speed of heavy lorries appear to have increased.
- B O'Hara suggested that it may be worth having a local survey to identify which lorries are passing through and then raise with the companies concerned.
- Viridor lorries appear to be consistently speeding through the village – may be worth writing to them. (JZ suggested that he should be copied in, and that the letter should note that this is not a one-off situation.)

Receive notice of temporary road closure, Honeymead Lane, Barton St David and alternative route.

- This notice was read out. Agreed that this should be mentioned in the Parish magazine, specifically that Tootle Bridge will be closed.

8. Parish Paths

Update

- Receive update from A Stevenson volunteer coordinator, RoW Somerset County Council – this letter was placed in the circulation file.
- Noted that Row Lane is cleared. Agreed that the PC should write to G Montague to thank him for doing a good job.

9. Happy Tracks / Skate park

Update

B O'Hara had collected the paint for the skate park. SC will arrange for youth council to paint it.

- Receive inspection report
Inspections are ongoing. There are ongoing faults as noted in the weekly and quarterly inspections including cradle swing, wobble log and train. Photographs and detail of the faults have been sent to Playdale for their advice on addressing the issues.

10. Neighbourhood watch

- Receive monthly report

Report read out.

It was also noted that the NHW coordinator had been required to give evidence of planning permission for the NHW signs before they could be replaced. This had been in the form of a letter from the PC confirming that there was no objection from highways for the original signs to be erected (letter dated 14 February 1990)

It was noted that a new coordinator will be taking over from Neill in the near future – Mr Scott. Neill will be reporting this in the parish magazine.

11. Maintenance

Agree requirements

- Strimming around noticeboard

12. Suggestion box

Contents for discussion

- The box had not been checked this month.
- Suggested that a reminder about the existence of the box to feature in next parish magazine.

13. Youth

- Youth Activities – update

Sc reported that The Youth Council had volunteered to give out the water at the refreshment post for the participants of the forces march on 28th May. A letter from the organiser of the march was read out, praising the reception from SC and the youth council at the Quarry Inn

SC asked if the youth council grant received by the parish council could be used to fund the room hire for street dance. This was agreed.

14. Village Hall field

Update

There is a large gap in the hedge that needs to be addressed. BG volunteered to investigate this.

15. Diamond Jubilee

- Discuss possible village 'event'

Whilst Brendan O'Hara suggested the PC should lead a diamond jubilee event next year. He noted that the school head teacher has suggested that the school would be supportive. Agreed that this was a good idea and that there should also be liaison with other youth groups such as the brownies, scouts. Suggestions regarding the type of event should be sought via the parish magazine. Village hall to be booked for the Tuesday bank holiday.

16. Garden competitions

Confirmed that Neill Thomas will judge hanging basket and container, Belinda Simson will judge the front gardens. BG to collect the trophies.

17. Dog Fouling

- Discuss recent problems with dog fouling in village. Resident is bagging dog muck and dumping bags in hedge / on verge / on gatepost. Details to be passed to dog warden.
- Receive notice re dog control orders – this was noted. Parish magazine reminder - members of public can contact dog warden. Dog owners control orders – be aware of this

18. Book swap suggestion

Discuss in light of recent communications with village hall committee.

- It was noted that the village hall committee have agreed that this can be housed at the village hall. PC to start up the idea and provide details to the village.

19. Acknowledging individuals' contributions to PC/ village

Brendan O'Hara suggested a gift for Belinda Simson to acknowledge her contribution (private collection amongst councillors)

Neill Thomas – need to acknowledge his contribution to NHW in the form of a letter from PC.

20. Correspondence

Discussion

- From Happy Tracks committee, invitation to take part in village day 2011. Agreed that the PC would like to take part. Would like a stall at a cost of £10– will have various brochures / information on display. 1st MR 2nd BG
- From A Cox – large scale evacuation planning. Agreed that clerk should respond to say that we have a building – village hall. Suggested that volunteers are sought via the parish magazine.

Circulation

- From Sheila Wheeler – Somerset County Council (SCC) Update on Somerset’s broadband bid.

21. Parish magazine / newsletter

Items for inclusion in the July / August edition

- Tootle bridge closure
- Dog control orders
- Suggestion box
- Diamond jubilee
- Emergency plan - volunteers
- Book swap – bookcase
- Youth council available to help
- Street lighting article

22. Standing instructions for clerk

- Adopt list of standing instructions for clerk. Standing instructions adopted. 1st BG 2nd CL unanimous.

Under the provision of the Public Bodies Admission to Meetings Act 1960, the public and press were excluded from the meeting for this item by reason of the confidential nature of the business to be transacted.

1st SC 2nd MR unanimous

23. Update regarding alleged defamatory references in minutes.

Letter agreed by insurer’s solicitor has been sent to Mr Cook.

24. Future agenda items

- Funeral bier
- Website payment
- Mounting for Christmas tree
- Christmas tree service drinks
- APM refreshments (take advice about whether this is an appropriate gesture)
- Payment for skate park paint
- Community cars donation
- Happy tracks donation(s)

25. Any other reports

No other reports

26. Date of the next meeting

5th July Apologies from B Goodall, T Ireland, C Lane