

## **Use the main booking form to book the bouncy castle but please read the following.**

### **It is a condition of hire that the hirer follows the following guidelines**

Inspect the inflatable for defects to fabric, anchorages and blower units.

Depending on type, the blower unit [and if applicable, cables] should be inspected for faults and defects and be sited in a safe position shielded from access by public.

The inflatable should be secured to the ground with ground stakes and checks should be made that the anchorages are intact, and ropes not worn or chaffed;

The inflatable should not be used when the wind or gusts are in excess of 30-38 kph (19-24 mph), a fresh breeze when small trees in leaf begin to sway. Weather forecasts can be obtained from the Meteorological Office.

One person should be designated as 'Controller'.

The controller should ensure that the inflatable device is sited well away from possible hazards such as overhead powerlines, trees, fences and other obstacles with hazardous projections.

The controller should determine the minimum number of attendants needed to operate the device safely, and ensure that at least this number of attendants are on duty when the device is in operation. In deciding how many attendants are required, the controller needs to consider matters such as the number of people using the device, the age of the users and the type of environment in which the inflatable is being used. Attendants should be 16 or over and the operator should be 18 or over.

The method of operation drawn up by the controller should ensure that users are admitted to the inflatable in a controlled and safe manner. In particular, the operation and attendants should follow out the following instructions.

**Ensure that users remove footwear (except socks) and any other hard, sharp or dangerous objects (such as buckles, pens, purses, badges etc). Glasses are best removed.**

**Do not allow users to consume food or drink or chew gum on the device.**

**Do not allow users to obstruct the entrance or exit of any inflatable device. Do not allow anyone to play on the step of the front apron of the bouncy castle.**

**Do not allow users to climb or hang on the walls.**

**Do not allow users who do not conform to height restrictions to use the device.**

**Keep the entrance/exit areas clear of onlookers so that the operator or attendant has a clear view and can ensure that users enter/exit safely.**

**Keep users of the device when it is being inflated or deflated. Deflate the device when not in use.**

**The operator and attendants should watch the activity on the inflatable constantly. They should use a whistle or other signal and take action at the first sign of any misbehaviour. Somersaults and rough play should not be allowed.**

**It is the operator's responsibility to ensure that the equipment is not overloaded with users. Larger, more boisterous users should be separated from the smaller ones. The number of users at any one time should be limited to allow each user enough room to play safely.**