

**MINUTES OF A MEETING OF THE  
DENBURY MULTI-COURT COMMITTEE**

Date: Thursday 29<sup>th</sup> November 2007

Time: 8pm

Venue: 1, Woodland Close, Denbury

		ACTION
1.	<p><b><u>Attendance</u></b></p> <p>1.1 <b>Present</b>  Sarah Burford (SB)  Alex Graeme (AG)  Tracey Hart (TH)  Thurston Head (THd)      Representative of the Trustees  Sarah Poat (SP)            Secretary  Nick Roberts (NR)        Chairman  Sally Roberts (SR)  Ruth Warne (RW)        Treasurer</p>	
2.	<p><b><u>Apologies</u></b>  Claire Ray (CR)            Representative of New Village Hall Committee</p>	
3.	NR welcomed the attendees to the meeting. The minutes of the previous meeting held on 18 <sup>th</sup> October 2007 were confirmed and signed.	
4.	<p><b><u>Update on Committee Structures</u></b></p> <p>4.1 NR welcomed THd, representative of the Trustees, to the meeting. THd explained that he wanted to clarify the roles, responsibilities and accountability of the Multi-court committee (MCC). THd outlined his background as a trustee- he has worked in the voluntary sector, for the volunteers' bureau, was a founder member of Teignbridge CVS and has been on the Hall Committee for many years. THd gave the Committee a history to explain the current committee structures. He explained that the current parish hall lease runs out in 2028 and at that point the Church which owns the site will, as a charity, want to maximise their returns and if the parish hall wishes to continue on that site then a commercial rent would be charged. The Parish Hall has relied in the past on rural aid grants to help with running costs however; rural aid will not be available to the Parish Hall for some years before the end of the lease.</p> <p>4.2 These were the reasons that the new village hall site was needed. A comprehensive public consultation took place to ascertain what facilities parishioners would like to be included in any new hall. There was an 80% return from the consultation and it concluded that people wanted a</p>	

<p>4.3</p> <p>4.4</p> <p>4.5</p>	<p>multi-court and also a playground area that was not next to the prison. Once the village hall site field had been secured a planning application was put in based on the consultation.</p> <p>THd went on to explain about the present management structure. Denbury Parish Hall charity (charity no. 202746) is run by a group of trustees which are, at present, intrinsically linked with the Old Village Hall Management Committee as they are representatives of village organisations: ‘hall users’. The Trustees are responsible to the Charity Commission, have overall responsibility for the constitution, health and safety, insurance and asset management. A working party is looking at changing the constitution of the Trustees in order to involve people with a range of skills alongside hall user representatives.</p> <p>Here is a representation showing the committee structure: all three ‘sub-committees’ are accountable to the Trustees because they have a treasurer and accounts.</p> <div style="text-align: center; border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>TRUSTEES (OLD VILLAGE HALL COMMITTEE)</p> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 2px 5px; text-align: center;">NEW VILLAGE HALL</div> <div style="border: 1px solid black; padding: 2px 5px; text-align: center;">MULTI-COURT COMMITTEE</div> <div style="border: 1px solid black; padding: 2px 5px; text-align: center;">OLD VILLAGE HALL</div> </div> <p>THd to give a copy of the Constitution and a list of trustees to NR. SP asked how to deal with the minutes. THd suggested that a trustee may become a member of the MCC and that the minutes could be fed back to the Trustees through them. THd to clarify the position re: minutes.</p> <p>NR asked about bank accounts. CR had stated at the previous MCC meeting that Margaret Hersey would give the MCC a line on the NVHP account. Any funds raised by the MCC would be ring fenced but would be added to other funds from the wider project in order to capitalise on gaining interest.</p> <p>SR raised concerns that when grant applications were filled out and the MCC had to declare how much money was in our account we would, on paper, have a lot which would possibly count against us. THd could see no reason why the MCC shouldn’t have its own separate account and suggested looking into a CAF cash account. RW has the forms to do this. TH asked THd to clarify the bank account position with the Trustees and to ensure that the MCC had a clear mandate and terms of reference.</p>	<p>THd</p> <p>THd</p> <p>THd</p>
<p>5.</p> <p>5.1</p>	<p><b><u>Matters Arising from Previous Meeting</u></b></p> <p><b>Planning:</b> The area of the New Village Hall site nearest the school had been measured for a multi-court and it will just fit. SR is meeting with Ed Chamberlain and Carol Walters, Senior Planning Officer, next Wednesday in order to discuss any possible issues e.g. lighting. THd cautioned that there were covenants put on the New Village Hall site by Mr and Mrs Guppy regarding extra buildings and a right of way had to be</p>	<p>SR</p>

<p>5.2</p> <p>5.3</p>	<p>observed.</p> <p><b>Quotes:</b> SR reported that a quote has been received from Midas which came in at just under £100,000 which was rather more than research has suggested it should be. Midas had also stated that their electrical engineer had said that no electricity could be supplied until the hall was on site. SR to contact Midas to clarify the electricity situation and also to ask for a break down of costs. AG to forward other quotes to SR.</p> <p><b>Grant applications:</b> AG reported that he had arranged to meet with Gill Gray (CVS) next week in order to discuss grant applications including possible funds available for Devon organisations from the sale of Exeter Airport.</p>	<p>SR AG AG</p>
<p>6.</p> <p>6.1</p>	<p><b><u>Feedback from the Village Meeting</u></b></p> <p>NR had attended to represent the Multi-Court Committee</p>	
<p>7.</p> <p>7.1</p>	<p><b><u>Arrangements for the Auction of Promises</u></b></p> <p>It was agreed to meet at the Union Inn at 7pm on Friday 7<sup>th</sup> December in order to set up the room for the Auction of Promises. A display will be put up to include some of the lots on offer.</p> <p>AG to put together a raffle- any donations to AG ASAP. AG will run the raffle on the night.</p> <p>TH and NR will be the auctioneers.</p> <p>SP to put together a list including details of the lots and any sealed bids received and a small poster for each bid to include visuals.</p> <p>SP to write down the winner of each lot and the amount bid. SB to be a 'runner' and to give the winner a certificate giving details of how to get their prize. SR also a runner or a 'spotter' looking out for bids.</p> <p>Any cheques presented on the night should be made payable to Denbury Devils Netball Club.</p> <p>TH to bring a flip chart- this will be used to keep a running total- RW to do. SR to bring a black board to put up small posters advertising each lot.</p>	<p>All</p> <p>AG</p> <p>SP</p> <p>SP</p> <p>TH SR</p>
<p>8.</p> <p>8.1</p>	<p><b><u>Fund Raising</u></b></p> <p>SB has organised a Boxing Day swim in the sea at Teignmouth. SP has produced sponsorship forms for this event. It will not be a big money raiser but will raise our profile. Take photos for the Denbury Diary and perhaps a local paper.</p> <p>RW reported that she is going to take part in the Exeter 'Last Chance' 10k run which will also be sponsored.</p>	

<p>9.</p> <p>9.1</p>	<p><b><u>Any Other Business</u></b></p> <p>There was no other business</p>	
<p>10.</p>	<p><b><u>Further Meeting Arrangements</u></b></p> <p>Agreed to meet again as follows:</p> <p><b>Date:</b> Thursday 31<sup>st</sup> January 2008  <b>Time:</b> 7.30pm  <b>Venue:</b> TBA</p> <p>The next committee meeting will be set on that date.</p>	

Minutes recorded by Sarah Poat, Secretary, Denbury Multi-Court Committee