

## Village Hall Management Committee Meeting

2<sup>nd</sup> September 2008

Members Present: Pam, Clare, Tony, Freda, Luke and Emma.

Apologies: Judy and Jan.

### Matters Arising

May Fayre. The May Fayre Committee have decided to grant us the full amount of money we applied for and will issue a cheque for £50 shortly.

Fire Doors. The new fire doors have now been fitted, the old push bars were reused and it works perfectly. The white paint and glazing make that end of the hall much brighter and lighter. We have received no invoice for the work done yet. We need to display a 'push bar to open' sign. Luke will purchase this.

Smoke detectors. We are just waiting for them to go up. We benefited from an offer buy 4 get one free, so have one other smoke detector which will be put up above the stage.

Loo seat. This will be installed in the ladies by the end of the week.

New Fridge. Emma has found prices to be fairly similar across the board. TESCO-Hotpoint £148.96; ARGOS-Beko £129.99; CURRYS- Indesit £129.97; SPARKWORLD- Beko £149.99; RDS- Beko £148.99. It was decided which ever came out cheaper once delivery and taking away charges had been added would be the one purchased. Emma was given a cheque.

Trustee news. The trustees are meeting on Monday 8<sup>th</sup> September and have asked Luke to attend to clarify the new hall site fundraising issue. The Trustees have been working on the terms of reference and these will be distributed to all the sub committees soon.

Grass. The grass around the hall and the new hall site is getting very long and the hedges need cutting. Trevor will be contacted to see if he can do it a.s.a.p.

Millets. This event never happened possibly due to the bad weather.

Electrical testing. This was completed on the 1<sup>st</sup> September and as far as we know no problems were detected.

Dart Fire. All fire safety equipment has been checked by Dart Fire and everything was deemed safe for another year.

Fire Risk Assessment. This was last done in October 2007, we will look at the report at the next meeting.

Community Council for Devon. The 'Access and Awareness' scheme has now been wound up; Pam will keep their details on file for future reference.

Police. Pam has discovered the Police have a small amount of funds available to grant community projects. Pam will investigate further to try and find out what the money will be granted for and if it is something we could look into applying for.

Flower and Produce show. This group raised the issue that the fridge was unavailable for them to use during their event. Emma explained that she presumed the old fridge belonged to Preschool as it had always been locked and preschool had always had the only key. The new fridge will not be locked and will be available to all hall users.

Table tennis lights. The lights still have string wound around them, Luke will see if he can get up and take it down. We would still like for the lights to be removed out of season and will therefore need a different plug to be fitted. Pam will contact Graham to see if he can do this for us.

Viking Direct. Clare will order paper towels and loo roll, she explained they also have a wide range of cleaning materials so she will add all purpose cleaning fluid to the order as well.

### Financial Report

Income - £416.00

Expenditure - £740.00

Next meeting in the Village Hall on MONDAY 20<sup>th</sup> OCTOBER @ 7.30pm