

Minutes Village Hall Management Committee 26th February 2009

Apologies – Jan Harris

Present - Freda Badger, Tony Brownhill, Luke Pead, Pam Howe

Minutes of 22nd of January – these were signed with no amendments and will be posted on the Denbury website.

Matters arising

Electrical – The loose sockets have been secured (by Tim Rice of Sierra) at a cost of £40. The invoice has been submitted and paid. Sierra have submitted a quote for the items identified last time including RCD for £568. It was felt that some clarification of this quote was necessary - action PH.

Fire Risk Assessment – It was decided to contact Steve Bassett to ask him to do the update asap. PH to e-mail. PH also to e-mail standard letter to organisations re nomination of fire rep to Luke to be dispatched with imminent mail-shot.

Preschool garden shelter – It was noted that this is in place.

Electric bill – This is still unresolved. There could be something wrong with the “night time” meter as it seems to be clocking up substantial units overnight when nothing in use except fridge. Edf engineer is to test meters. Action LP

Roof – A second quote has been obtained from South Hams Roofing. This is for £3288 + VAT but excludes any necessary replacement decking which will cost £30 p.sq.m. + VAT. This could come to about £5k. (Torfelt’s quote included redecking the whole area.) We are still waiting for Percy Collings quote – LP to chase – but understand that “Yan” has effected a temporary repair. It was agreed to provide the Trustees with as much information as possible although they will require the 3rd quote before a decision can be made. – PH to write to JG before next Trustees meeting on 3rd March. It was agreed that some contribution towards funding this work should continue to be pursued. PH had approached Steve Matson of TDC re grants but he felt that if we could afford to pay for it up front that this would be unsuccessful. However such a large chunk out of our current balance would jeopardise paying other outgoings, both regular and unexpected. It was agreed to pursue grants via our local councillors (TDC and Devon County) but not until after agreement on the repairs has been received from the Trustees. Coincidentally, an application form for grants from this years May Fayre has been received to be submitted by 14th March. It was agreed that we ask for £1000 towards the roof. – PH to complete. At the same time PH reported that she had e-mailed the Parish Clerk concerning recouping the cost of any VAT incurred. There is still some confusion as to whether our charitable status should make us exempt anyway.

Plumbing

Progress on the other leaks reported last time is not known as J F-T not present

Any other Business

Insurance

The Parish Council has informed us that they obtained a quote for a much cheaper premium (about half of last years) for its insurance. Although it is too late for this year as our renewal date is November/December it should be noted to get a quote for next time – ref Community First Insurance pbell@communityfirst.org.uk.

Finances

To be reported at next meeting

Next meeting

Tuesday 14th April 7.30 pm