

## **BRACKNELL AMATEUR RADIO CLUB CONSTITUTION**

1. The Club shall be known as the Bracknell Amateur Radio Club.
2. The aims and objects of the Bracknell Amateur Radio Club shall be to further the well being of Amateur Radio and electronics in all aspects.
3. Membership shall be open to all persons interested, at the discretion of the Committee. There shall be three classes of member - Full Members, Junior Members (those who would be eligible for RSGB membership as "UK associate members under 18" or "UK students over 18 and under 25"), and Country Members (a member, who, by reason of their place of residence could not normally be expected to attend regular meetings).
4. The financing of the Bracknell Amateur Radio Club shall be carried out by annual subscriptions, attendance payments, commissions on Club sales ("Junk" sales), and by any other way approved by the Committee. Both annual subscriptions and attendance payments shall be decided from time to time by either an Annual General Meeting (A.G.M.) or an Extraordinary General Meeting (E.G.M.), and the annual subscription is payable within two calendar months of the A.G.M. There will be a reduced subscription for country members. There will be a reduced subscription for new members wishing to join the Club after August 1. The Committee may reduce any individual subscription at it's discretion.
5. The Bracknell Amateur Radio Club's affairs shall be administered by a committee. The committee is responsible for the Club's property. The Committee shall comprise:
  - (a) A Chairman, who will be responsible for the conduct of meetings. The Chairman shall only have a casting vote.
  - (b) A Secretary, who shall be responsible for the general running of the Club, and who is responsible for ensuring that all members are made aware of the future programme of club meetings and activities.
  - (c) A Minutes secretary, who shall be responsible for recording and keeping the minutes of all formal meetings.
  - (d) A Treasurer, who shall present an audited balance sheet of the Club's accounts at the A.G.M. and shall be responsible for collecting the annual subscriptions, collecting the attendance payments at the Club meetings and paying the rent for the Club's premises
  - (e) Additional members may be co-opted to serve on the Committee as and when necessary.
6. Conduct of meetings:
  - (a) The Annual General Meeting shall be called in December, January or February of each year, and the members of the Club shall be notified in writing at least one month prior to the chosen date. The date of the A.G.M. shall be chosen by the Committee. The business of the A.G.M. shall include the election of the Committee, the presentation of the audited balance sheet, and the setting of annual subscription rates and attendance fees.
  - (b) The audited balance sheet shall be open to inspection by any club member.
  - (c) An Extraordinary General Meeting may be called by the Committee at any time, or by a

minimum of eight members.

(d) To call an E.G.M the date of the E.G.M. and all motions to be considered by the E.G.M. must be notified in writing to all club members a minimum of two weeks prior to the proposed date.

(e) The voting on motions shall be by a show of hands and motions shall be carried by a majority of two-thirds of those present and eligible to vote. Committee members shall be elected by a simple majority in a secret ballot. Proxy votes shall not be accepted. Postal votes shall be accepted.

(f) A minimum of ten members or two-thirds of the current membership (to the nearest whole number) whichever is lower present who are eligible to vote shall constitute a quorate A.G.M. or a quorate E.G.M. if due notice of the meeting has been given (see 6(a) and 6(d) above). If, at an A.G.M. the required number of members are not present but more than half the current membership is present, the A.G.M. can still proceed if the members present are in unanimous agreement.

(g) All members who have paid their annual subscription are eligible to vote at an A.G.M. or E.G.M. An A.G.M. is always considered as being part of the preceding year, an E.G.M. as being part of the current year.

## 7. Constitutional and Other Changes

(a) This constitution may only be amended by a motion at a fully quorate E.G.M. Such a motion may make any desired changes to this constitution.

(b) A quorate A.G.M. or a quorate E.G.M is competent to make any changes to club running or procedure that it may desire

This constitution was last amended at an E.G.M. held on 11<sup>th</sup>. May 1994.