



Grand National Archery Society

National Coaching Committee

Coach Licence Renewal Application

Page 1 - Personal Details

Full Name: _____ GNAS N°: _____

Address: _____ Telephone: _____

_____ Home: _____

_____ Mobile: _____

Post Code: _____ Email: _____

Coach Level: _____ Date of Appointment: _____

Club: _____ County: _____ Region: _____

Renewal Date: _____ Renewal Panel: _____

CRB Check:

I confirm that I have submitted a completed CRB check application form to the GNAS office

I confirm that I have attended a Child Protection course recognised by GNAS

Details of referees:

Name	Organisation & position	Address	Telephone	email

Application:

I am applying for renewal of my level GNAS coaching licence and confirm I am a current member of GNAS and will continue to abide by the GNAS code of ethics.

Signature: _____

Date: _____

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Page 2 - Work Record

Full Name: _____ Renewal Date: _____ GNAS N°: _____

Please provide a summary of the work you have undertaken in the last 3 years.

The work record should be divided into the range of activities you have undertaken e.g. Teaching beginners at own club, Working with improving archers at your club, Personal performance coaching etc.

The referee for each activity should be a more senior coach, a club official (Chairman, Secretary, Treasurer), the event organiser, or a responsible person if the work is with an outside organisation.

Additional copies of this page should not be necessary but may be included if appropriate.

Coaching Activity	Duration /Frequency	Organisation	Referee

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Page 4 - Feedback from Renewal Panel

Full Name: _____ Renewal Date: _____ GNAS N°: _____

Outcome:

After consideration of your application the panel recommend that:-

- Your licence be renewed for another 3 years
- A conditional review of your licence is agreed providing that you complete the Action Plan detailed on sheet 5. The Action Plan will state the review points in the plan. Providing these reviews are completed satisfactorily your licence will be valid for 3 years.
- After discussion it has been mutually agreed that you will be renewed at
- After discussion you have decided to retire from active coaching
- Your application to renew your licence has been rejected

Notes on Panel recommendation

Panel Advice:

Based upon the evidence submitted, additional evidence obtained, and any interview with you, the panel has the following advice. This is provided to help with planning your coaching and CPD activities before your next renewal and does not effect the recommendation above.

The following advice is intended to help you complete your next application form:

Panel Chairman _____ Signature _____ Date _____

Appeals

Should you be dissatisfied with the outcome of your licence renewal you may appeal against the recommendation of the Panel within 1 calendar month of the date given above. To start the appeal contact

_____ on _____ or email _____

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Page 5 - Action Plan

Your Coaching licence has been renewed provided that you follow this Action Plan, to which you have agreed. The review points shown below must be successfully achieved and the process completed by the final review date. The final review date is a maximum of 1 year after your original renewal date.

Should the Action Plan not be successfully completed, your coaching licence will be revoked. In this circumstance you may make an appeal against the panel's decision by contacting:-

_____ on _____ or email _____

Remedial Action Plan

No.	Activity Details	Review Date	Complete

The above action plan is to be completed by the date of the final review by the renewal panel

Mentor

To assist you with the Action Plan a mentor has been agreed with you as follows:

Name: _____ on: _____ Email: _____

Your Mentor should indicate when each individual action has been completed, and may be interviewed by the Panel

Final Review Date: _____

Outcome of Final Review

- Action Plan successfully completed, licence review is now valid until: _____
- Action Plan has not been successfully completed, your Coaching Licence is now revoked.

Panel Chairman _____ Signature _____

Date _____